CHARTER
BOARD OF DIRECTORS (EXECUTIVE SECRETARIAT)
FOR
TEST & EVALUATION EXECUTIVE AGENT

A. **PURPOSE:** This charter establishes a Board of Directors (Executive Secretariat) (BoD(ES)) to act as agent of the BoD in executing the tasks of the T&E Executive Agent (EA).

B. **MISSION:** The BoD(ES) will lead development of corporate guidance for T&E infrastructure management, standards and policy, configuration, and investments. The BoD(ES) will lead the implementation of T&E Reliance.

C. **COMPOSITION:** The BoD(ES) is composed of the T&E Principals (DUSA(OR), AF/TE, N091, and DOT&E(RR)). The BoD(ES) is chaired by the T&E Principal from the organization of the chair of the BoD, on the same two-year rotational basis.

D. **RESPONSIBILITIES AND AUTHORITIES:** The BoD(ES) will:

1. Endorse guidance and policy for T&E infrastructure and investment management to ensure a disciplined test process that supports weapon system acquisition and operational, safety, suitability, and effectiveness assessments with a cost-effective infrastructure.
2. Support program review and advocacy for T&E capabilities and requisite infrastructure to OSD and Congress.
3. Endorse the T&E Executive Agent Test Resources Master Plan.
4. Approve and direct studies in support of T&E infrastructure management, standards, policy, configuration and investments.
5. Endorse T&E infrastructure standards that promote interoperability and commonality among test centers and ranges.
6. Endorse processes for workload measurement, forecasting, utilization, and full cost visibility application to T&E infrastructure investments and other related decisions.
7. Endorse principles of T&E Reliance.
8. Approve joint T&E requirements and recommend solutions from the needs and solutions process for the Central T&E Investment Program (CTEIP) consideration.
9. Serve as the T&E representatives on the OSD chartered Defense Test and Training Steering Group (DTTSG).

E. OPERATIONS AND ADMINISTRATION: The BoD(ES) will:

1. Report directly to the BoD.
2. Charter the BoD (Executive Secretariat Staff) (BoD(ESS)) as agent of the BoD(ES) in executing the tasks of the T&E EA.
3. Charter the Test Resource Advisory Group (TRAG) to provide executive recommendations on T&E infrastructure requirements and investment priorities.
4. Charter the Joint Program Office for Test and Evaluation (JPO(T&E)) to execute tasks in support of the T&E EA.
5. Approve T&E Reliance teams memoranda of agreement (MOAs) to support the T&E infrastructure investment planning process by providing technical assessments of requirements and solutions, and inputs to the corporate planning process.
6. Designate representatives to interface with the TRAG and JPO(T&E) in recommending T&E investment priorities, resolving Reliance issues, and developing corporate T&E infrastructure guidance.
7. Establish liaison and coordinate plans, as deemed necessary, with DoD, government agencies, industry, and the Joint Chiefs of Staff and cognizant Unified and Specified Commands.
8. This charter will be reviewed at the beginning of each two-year term of the BoD.

13 MAR 2000

LESTER L. LYLES
General, USAF
Vice Chief of Staff

24 JAN 2000

PHILIP E. COYLE
Director
Operational Test & Evaluation

3/1/00

DONALD L. PILLING
Admiral, USN
Vice Chief of Naval Operations

14 FEB 2000

JOHN M. KEANE
General, USA
Vice Chief of Staff